



Customer Identification Number: _____ (For Office Use Only)

Instructions:

1. This Form is divided into 2 parts: Form A and Form B.
2. Form A contains details of certificate applicant and needs to be filled up each time.
3. Form B contains organizational details and needs to be filled up only once for an Enterprise / Organization.
4. Please fill the form in BLOCK LETTERS in English only.
5. (n)Pro refers Class 3 Organization and will bear Object Identification as 2.16.356.100.2.3.
6. As per New Inter-portability Guidelines ver. 2.1, all the DSCs issued from 4th April 2011 to 31st Dec 2011 will carry the validity of ONE year
7. Separate DSC for Signing & Encryption will be issued

Affix recent Passport Size Photograph of the applicant

FORM A

(Sign across photo)

TYPE OF DIGITAL CERTIFICATE:

1. Class IIb: 2. Class IIIb: 3. Class IIIc: Validity: 1Year. 2Years.

NAME OF THE APPLICANT (As required in the DIGITAL CERTIFICATE)

(Please ensure that the name as it appears in the Identity Proof matches with the name mentioned below)

Surname	First Name	Initials
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Office Address:

Town / City / District:

State / Union Territory:

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Pin Code:

	Department	
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Contact No.:

STD Code:	Ph:	Fax:
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Mobile Phone No.:

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Date of Birth:

DD	MMM	YYYY
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E-Mail Address:

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Identity Details: No.

(Please Tick & Fill Any One)

	Passport / Voter's ID / PAN / Driving Lic. / Ration Card No. / PF AC.
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FORM B

Organizational Details to be Filled up only Once for an Organization (Please disregard if already submitted)

Company Name:

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Corporate / Register Company Address:

Town / City / District

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State / Union Territory

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Pin Code

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Contact No.

STD Code:	Ph:	Fax:
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Corporate Website (URL)

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Income Tax Pan No.:

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Bank Details

Bank Name

Bank A/C No

I hereby agree that I have read and understood (n)Code Solutions CA CPS and the subscriber agreement and promise to abide the same. I acknowledge that informations provided in Form A & Form B are correct to my knowledge.

Place: _____

Date: _____

Signature Of Applicant

[Name: _____]



Customer Identification Number: _____ (For Office Use Only)

Documents Required for Verification

Documents Required and Submitted by the Applicant (POR : Proof of rights documents)

Documents required only once for an Organization / Enterprise for all classes of certificates; IIb, IIIb, IIIc

Certified true copy (from Company Secretary / Director / Partner / Proprietor of the organization) of any one:

- Certificate of Incorporation or
- Memorandum and Articles of Association or
- Registered Partnership Deed or
- Valid business license document

Certified true copy of any one :

- Annual Report or
- Income Tax Return or
- Statement of Income or
- Letter from the bank giving bank details of the organization

Documents required with each Digital Certificate Application:

- Authorization Letter in favour of the certificate applicant from the applicant organization (as per the format attached herewith, on the Company's Letterhead Only)
- Latest photograph of the applicant
- Domain Name Registration proof from the Registrar of Domains.

PHYSICAL PRESENCE IS REQUIRED FOR CLASS IIIb & CLASS IIIc CERTIFICATE APPLICANT

D.D. to be Drawn in favour of **"H R Infracon Limited."** Payable at per Kolkata. For faster crossing.

Or, can be deposited directly in any of the HDFC Bank's Branch,

H R Infracon Limited, A/C No.: 02082320001689

G T Road Branch, Howrah, IFSC - HDFC0000208

Payment Details	LRA Details
D.D. Cheque No. : _____	Checked & Verified By
Date : _____ Amount: _____	
Bank Name : _____	
	LRA Name / Signature / Stamp

Visit Us : www.hrinfracon.com E-Mail : hrinfracon@gmail.com Phone No.: (033) 2640 4086 / 2641 2067 / 2637 4051/ 4008 8954

Note :

* Applicants for Class IIIb & Class IIIc certificate shall present themselves at the LRA location where the registration form for Digital Certificate was sent, for verification of physical presence.

* Please refer to the CPS for more information.

Signature Verification (Authorization) Letter

(This Authorization Letter is required on the Organization's letterhead)

To,
(n) Code Solutions,
A Division of Gujarat Narmada Valley Fertilizers Company Limited.

This is to certify that Mr. / Ms. _____ (Certificate applicant) has provided correct information in the Application form for issue of Digital Certificate to the best of my knowledge and belief and is working with _____ (organization name). He / She is hereby authorized to obtain a Class IIb, IIIb & IIIc Digital Certificate issued by (n)Code Solutions CA.

Details of Authorized Signatory:

Name : _____
 Designation : _____
 Organization Name : _____
 Signature of Authorized Person : _____
 (with stamp of Organization / Office)
 Date : _____
 Place : _____